



○ Wet towels or sheets. You will need these to put around doors and cracks if smoke seeps in. Fill the bath tub. Use the ice bucket to re-wet towels or door as necessary.

○ Few people are burned in fires. Most people die from smoke. If you have an evacuation plan which can be adopted to the emergency, you will be better prepared to cope with the situation.



WHAT YOU CAN DO TO PREVENT HOTEL FIRES

Many hotel fires are caused by the careless disposal of smoking materials and by smoking in bed. Before leaving your room or retiring, check sofas and chairs for smouldering butts and make sure all butts in ashtrays are dead-out. Never empty ashtrays into waste baskets. Never smoke in bed. Do not use electrical appliances for cooking or other purposes that are not provided with the room.

The management of this hotel, working in conjunction with the Markham Fire and Emergency Services have made a concerted effort to ensure your stay is fire-safe.

If you have any questions or concerns about fire safety, contact the hotel management or write to:

Fire Prevention Division Markham Fire & Emergency Services

101 Town Centre Boulevard
Markham, Ontario L3R 9W3

Call



For **ANY** Emergency



For more information, contact the **Fire Prevention Division** at 905-415-7521, or visit our website at www.city.markham.on.ca

Phone: (905) 415-7521 8:30 am to 4:30 pm, Monday to Friday
(905) 477-2011 after hours, weekends, holidays
Fax: (905) 479-7770



A STEP BY STEP GUIDE EXPLAINING

HOTEL FIRE SAFETY



Hotels and motels across Ontario are built and maintained in accordance with rigorous standards established and enforced by the provincial government. The possibility that guests may find themselves threatened by fire is extremely remote, but knowing the simple series of procedures outlined in this pamphlet is a good idea — just in case.



PRE-PLAN YOUR ESCAPE ROUTE

As soon as you check in, begin to plan your escape in case of fire. When you get to your room, take a few moments to locate escape routes.

Walk down the corridor and find the nearest and alternate exits or exit stairways.

Count the doorways, turns in corridors and any other features between your room and the exits.

Find the nearest fire alarm. Most frequently it will be located near the exit or stairwell door. Read the instructions on how to use it.

Now read the Fire Emergency Instructions posted on the inside of your suite or bedroom door.



IF A FIRE BEGINS IN YOUR ROOM

Leave your room and close the door behind you to keep smoke and flames out of the corridor. Sound the alarm. Leave the building by the nearest exit. Do not use the elevators.



IF YOU HEAR THE FIRE ALARM

Should the fire alarm sound remember the instructions posted on the inside of your suite or bedroom door?

If the fire alarm indicates “stand by”, prepare to leave. Get dressed as necessary and be prepared to follow the instructions below.

If the fire alarm indicates the need to “evacuate”, here is what to do:

- Go to the door of your room (If you are in bed and there is any evidence of smoke in the room, roll out of bed and crawl to the door - don't stand! Smoke and deadly gases rise.)
- Feel the door with the palm of your hand. If the door or the knob is hot, leave it shut. (See section dealing with securing your suite against smoke and gases.) If the door is not hot,



open it slowly, but be ready to close it immediately if necessary.

○ Check the hall. If you can leave safely, take your room key with you, close the door behind you and go to the nearest exit. Proceed with care down to the ground level. Hold onto the handrail for stability.



○ If the nearest exit or stairway is blocked by smoke or fire, use the alternate one if clear. (If it is blocked by smoke or fire, return to your room and close the door.) Don't use the elevator.

WHAT TO DO IF THE ROOM DOOR IS HOT OR THE SMOKE IS DENSE IN THE HALL

It may be safer to stay in your room. Here are some things you should do:

- Let someone know you are in the room. If the phone works, phone the switchboard (or the Fire Department if room instructions indicate the number).
- If your window can be opened, hang a bed sheet out of the window to signal to the Fire Department, but close the window against smoke as necessary.

