

For any inquiries or additional information, contact:

Francesca Pang, Education Coordinator
fpang@markham.ca | 905.477.7000 ext. 3274

Please complete form and email to fpang@markham.ca.

You cannot save data typed into this online form.

Print your completed form to retain a copy for your records.

Education Program Booking Form

Please note your trip is confirmed once you have received a confirmation email from the Varley Art Gallery Education team.

Client Information

School/Organization: _____

Address: _____

Teacher(s): _____ Grade(s): _____ Total # of Students: _____

Email: _____ Fax: _____

Phone: _____ School Bus #: _____

Choose a Program:

Half-Day | 2 hr | \$8/student | Tour and Studio

10:00am - 12:00pm 12:00pm - 2:00pm

Inuit Art in the Gallery | 2 hr | \$11/student

10:00am - 12:00pm 12:00pm - 2:00pm

Scouts and Guides* | 2 hr | \$8/student

Full-Day | 4 hr | \$12/student | Tour and 2 Studios

10:00am - 2:00pm

Creative Classroom | 1.5 hr | \$11/student

Inuit Art in the Classroom | 1.5 hr | \$11/student

Tour Only* | 1 hour | \$5/student *specify time preference in Notes

Choose a Date

Circle: MON / TUES / WED / THURS / FRI

Preference: (ex. Monday, January 2, 2017)

1st choice: _____

2nd choice: _____

Notes: _____

Billing Information

Contact Name: _____

Address: _____

City: _____ Postal Code: _____

Email: _____

Phone: _____

Method of Payment

Cash

Cheque**

Visa

MasterCard

**made payable to "The City of Markham"

Credit Card Information

Card #: _____ Expiry Date: ____/____

Cardholder Name: _____

BOOKING TERMS AND CONDITIONS:

Attending Numbers

A minimum payment of 20 students per school trip and 10 people per tour is required to run educational programs.

We suggest schools bring one parent for every 10 students; any more will be charged admission as a program participant.

Payment

May be made on the day of the program or within the following 10 business days. Please have cheques made payable to "The City of Markham."

Cancellation/Attendance Changes

MUST be received in writing up to 5 business days before the schedule program date or a \$50 cancellation fee will be applied.

Accommodations:

Accessibility is a priority at the Varley Art Gallery. We have a number of accessibility options available if needed and are happy to work with you to ensure that all your students have a positive experience with us. Contact Francesca Pang, Education Coordinator to discuss accommodations available. 905.477.7000 ext. 3274 | fpang@markham.ca

For Office Use Only

Receiving Staff Signature: _____

Barcode: _____

Date: _____