



2024 Outdoor Permit Application Form

City Of Markham – Allocations Department
101 Town Centre Boulevard, Markham, Ontario, L3R 9W3
Email: rentalpermits@markham.ca

Section A – Contact Information (2 Contacts are Mandatory)

Information	Please TYPE In Below:	Information	Please TYPE In Below:
Primary Contact:		Secondary Contact:	
Address:		Address:	
City-Postal Code:		City-Postal Code:	
Telephone:		Telephone:	
Cell/Business:		Cell/Business:	
Email/Address:		Email/Address:	

**** The City will use these email addresses to contact you about field conditions and other important information.**

Section B – Organization Information

Adult - Regular Season

Youth – Regular Season

Camp

Tournament

	Please Type In Below:		Please Type In Below:
Name of your Organizations:		How many weeks in your season?	
How many team are in your organization?		How many total players in your organization?	

**** (Previous year’s roster must be attached to qualify for Markham resident rate (75%), failure to submit rosters will result in Nonresident rates applied)**

Insurance Certificate Attached

- Please submit insurance certificate even if renewal is later in season. It is the applicant’s responsibility to ensure the City has the most up to date certificate on file.

Section C – Field Request

Facility Request (Please TYPE in response below)

Sport Played	Field Name	Day of week	Start Date	End Date	Start Time AM/PM	End Time AM/PM	Exemption Dates

** The City will make every effort to grant your field location/time requests; however, no guarantees on field requests.

Section D – Gazebo Rentals in Addition to Field Bookings

Please identify your request for Gazebo space below:

Information Required:	Please <u>TYPE</u> In Below:
Location:	
Date:	
Start Time:	
End Time :	
# of Guests attending:	

Requests for Picnic Tables: 1 Load = 8 Tables

# of loads requested:	
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Requests for BBQ Fencing: 1 Load = 50 feet

# of loads requested:	
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**** Required if bringing a BBQ to any Markham Outdoor Park**

I as the Permit Holder, acknowledge and am aware that there will be costs involved when booking fields and do hereby accept responsibility for all fees charged by the City of Markham for the use of the sports fields requested, including hydro and miscellaneous charges (if applicable). Permit Holder is responsible for submitting a written request for any cancellation(s) and/or change(s) to this application and/or their permit. **Refunds will NOT be issued for any cancellation and/or change requests made less than one (1) week prior to the permitted date.** Permit Holder must pick up litter and garbage after each facility use. The City of Markham may invoice the Permit Holder for costs incurred to clean up, damages or other services requiring City of Markham staff. Permit Holder must obtain written authorization from the Parks Manager before applying for LCBO license. Permit Holder is not allowed to sell food at any park without prior written consent from the Parks Manager.

The undersigned confirms that the permitted party carries public liability insurance of not less than \$5 million dollars and agrees to indemnify Markham against all claims arising in relation to the permitted party's use of the permitted premises. The undersigned will provide a copy of the valid Certificate of Insurance with the application prior to use of the field/park/diamond.

NOTE: The City of Markham reserves the right to cancel or suspend permits.

	Please <u>TYPE</u> In Below:		Please <u>TYPE</u> In Below:
Date:		Signature:	