



City Of Markham – Allocations Department
 101 Town Centre Boulevard, Markham, Ontario, L3R 9W3
rentalpermits@markham.ca

Milne Conservation Park Application Form

Section A – Contact Information (The City will use these email addresses to contact you about your booking request)

Organization - Business Name:		Organization - Business Name:	
Primary Contact:		Secondary Contact:	
Address:		Address:	
City:		City:	
Postal Code:		Postal Code:	
Telephone:		Telephone:	
Cell/Business:		Cell/Business:	
Email/Address:		Email/Address:	

Section B – Reservation Details & Permit Fees (HST and Insurance extra)

Mandatory Insurance Required

Site Location (Please Check)	Site Capacity (Attendees)	Resident Fee	Non-Resident Fee	Additional Insurance costs if not provided
<input type="checkbox"/> Greenacres (A)	Up to 150	\$242.60	\$277.24	+ \$192.89
<input type="checkbox"/> Greenacres (B)	Up to 150	\$242.60	\$277.24	+ \$192.89
<input type="checkbox"/> Mapleview (A)	Up to 125	\$207.94	\$242.60	+ \$192.89
<input type="checkbox"/> Mapleview (B)	Up to 125	\$207.94	\$242.60	+ \$192.89
<input type="checkbox"/> Lakeview (A)	Up to 125	\$207.94	\$242.60	+ \$192.89
<input type="checkbox"/> Lakeview (B) Shelter	Up to 250	\$439.14	\$472.91	+ \$192.89
<input type="checkbox"/> Lazyway	Up to 100	\$173.28	\$207.94	+ \$96.50
<input type="checkbox"/> Leisure Point	Up to 250	\$381.23	\$415.90	+ \$192.89
<input type="checkbox"/> Lakeshore	Up to 75	\$103.97	\$138.63	+ \$96.50

**** Insurance is required for all Milne Conservation Park rentals. Companies/Businesses/Organizations/Non-Profit Groups etc. are required to obtain their own Certificate of Insurance which must meet the City of Markham's insurance requirements. Contact rentalpermits@markham.ca for more information ****

Please identify your request for space below: Please fill out (1) form per each request:

Information Required:	Please TYPE In Below:
Site Location:	
Date:	
Start Time:	
End Time:	
# Of Attendees:	

Permit requests and adjustments must be in writing. The City will not accept verbal requests.

Section C – General Admission

Weekdays are Free

Weekend and holidays are subject to Admission Fees

- **Credit & Debit ONLY accepted for Admission Fees (no cash will be accepted at this time).**
- **Prepaid admission passes are not allowed at this time**
 - **Private small vehicle (1 to 7 passengers): \$12.50**
 - **Private Large vehicle (8 passengers or more): \$25.00**
 - **Bus/Non-passenger vehicle: \$177.50**

**** All prices are subject to change without notice ****

Section D – Park Rules and Regulations

BEFORE YOU ARRIVE:

- Permit is only valid on day(s) indicated on contract. It is recommended that you bring your contract with you.
- The Parks Foreman or his representative may **CANCEL** the permit if park conditions warrant or for violation of permit regulations, without refund.
- **REFUNDS: Rain-outs:** No refunds; however, you may reschedule within the same seasonal year if space is available. ***Cancellation requests:*** Requests received in writing 30 days prior to permit event date will be refunded.

UPON ARRIVAL:

- **PARK HOURS:** 9:00am to dusk (dusk time is posted daily at front gate).
- Parking is available on a first come, first served basis in designated areas only (no parking on the grass). Violators may be tagged and/or towed at the owner's expense.
- **A representative of your group must be on your site by 10am to ensure your site is available. After 10am, site may be released to the public during busy picnic season.**

DURING YOUR VISIT:

- Speed limit of 10 km is to be obeyed at all times on park premises.
- The permit holder is responsible for the conduct of its club, group, participants, guests and invitees. Anyone using abusive language, or conducting him or herself in a manner that interferes with the use or enjoyment of the park by other persons may be removed from the park and have any permit issued by the City revoked without refund
- **NO ALCOHOLIC BEVERAGES OR INTOXICANTS OF ANY KIND ARE TO BE CONSUMED ON THE PREMISES.**
- Picnic tables will be available in permitted area based on attendance identified on application form (approximately one table for every eight people). Permit users are responsible for arrangement and table set-up within the permitted area.
- Fires are not permissible on park premises. Charcoal and Propane barbecues allowed in the park; permit holder is responsible for providing their own.
- Canopies, tarps, marquees, and/or tents larger than 10' X 10' in size are not permitted in the park.
- No person shall install stakes, fence post or similar devices that may damage the underground utilities.
- Nets, tarps, ropes, swings or other objects are not to be attached to trees.
- No inflatable devices (jumping castles) are allowed in the park.
- No electrical amplification including PA systems, megaphones and car stereos, CD players, radios, etc. are allowed in park.

END OF YOUR VISIT:

- Permit holder is responsible for maintaining their picnic site in a clean and undamaged condition. The condition of the picnic site will be determined solely by the City of Markham. Should the site be left in an unsuitable condition, the Permit Holder will have the cost for cleaning and/or restoration cost invoiced to them.
- **Park closes 15 minutes before dusk.**

☐ *I have read, understand & agree to the Terms & Conditions of the contract. Violations COULD result in cancellation of this permit.
(Checkmark is mandatory)*

Client Signature:		Date:	
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Please sign and return to the Rental Permits Department at least 30 days prior to your event. Failure to do so may jeopardize our ability to book your event.

Section E – Payment Information (Required at time of booking)

Type of Payment	Information
<input type="checkbox"/> Cheque:	Payable to The Corporation of the City of Markham

Type of Payment	Credit Card Number	Card Holder Name	Expiry Date: (Month/Year)	CVC/CVV #
<input type="checkbox"/> Visa:				
<input type="checkbox"/> MasterCard:				
<input type="checkbox"/> Amex:				

Signature:

