



## Application For Exemption From Part Lot Control And Deeming By-Law

It is the responsibility of the owner or authorized agent to provide complete and accurate information at all times. This form will not be accepted as an application until such time as all questions have been answered and all requirements have been met in the manner requested herein. Please read the following carefully:

**Application:** It is the responsibility of the Owner or Authorized Agent to provide complete and accurate information at all times. This form will not be accepted as a complete application until such time as all questions have been answered and all requirements have been met in the manner requested herein. Please read the following carefully.

**Fee:** Please refer to Fee By-law 211-83, as amended. Payment can be made by credit card online (maximum \$60,000) via ePLAN, by certified cheque payable to the City of Markham or by Electronic Funds Transfer (EFT). If paying by EFT, please send an email with the file number and address to [dsc@markham.ca](mailto:dsc@markham.ca). Please note that payments by EFT may take 3-7 business days to be processed.

**Authorization:** All agents must file an authorization form signed by all registered owners when filing on their behalf.

**Plans:** Refer to the submission requirements within the application. All required documents and drawings must be submitted for the application to be considered complete.

Revised Nov. 2025



## Exemption From Part Lot Control and Deeming By-Law Application

For applying for approval under Section 34 of the Planning Act

Applicants are required to consult with the planning and urban design department prior to removal or modification of any trees or vegetation on the site.

Please complete all applicable sections of the application form. An incomplete application will be returned to the applicant. Attached to the application must be the corresponding Detailed Application Information Table.

### Deeming By-law Part Lot Control Exemption

Application Type (Check One):

Are there previous development applications on subject lands?  Yes  No  Don't Know

Previous file number(s) and date of application(s):

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### Property Information:

Street Number.:

Street name:

Registered Plan Number:

Lot/ Block Numbers:

Lots to be merged:

Conc. & Lot Number:

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### Owner Information:

Property Owner Information: (Check One):  Person(s)  Company

Last Name:

First Name:

Company Officer:

Company Name (if applicable):

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Applicant Contact:

Last Name:

First Name:

Position:

Street Number:

Street Name:

Unit Number.:

Municipality:

Province:

Postal Code:

Telephone:

E- Mail:

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Agent, Solicitor, Or Planning Consultant:

Firm:

Last Name:

First Name:

Position:

Street Number:

Street Name:

Unit Number:

City:

Province:

Postal Code:

Telephone:

E- Mail:

Legal Name for Use with Agreements:

Designate to Which All Correspondence Will be Sent:

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Application Declaration:

I, (name) of the (municipality)  
in the (region) solemnly declare that I am (choose one of the following):

the Owner       the agent of the owner  
 an officer of the owner       an officer /employee of the agent of the owner,

and that all the statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

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Owner's Authorization:

If an agent is used, the owner must complete this section. If there is more than one owner, a separate authorization from each individual or corporation is required. Attach an additional page or pages in the same format as this authorization if necessary.

I, being the registered owner of the subject lands,  
hereby authorize, to submit the above application  
to the City of Markham for approval thereof.

Signature: Date:

Name of Signatory: Title:

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Applicant's Signature:

I, hereby make the above application for Part Lot Control Exemption or Deeming By-law, declaring all the information contained herein is true and correct, and acknowledging the City of Markham will process the application based on the information provided. Along with the application, I am submitting a processing fee of \$ .

Signature: Date:

Name of Signatory: Title:

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### Detailed Application Information:

Project/ Marketing Name:

Description of Project/ Application:

Targeted Start Date of Construction:

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#### Site Statistics (All Sections Must Be Completed):

Part Lot Control

Proposed # Of town-house units:

Proposed # Of semi-detached units:

Deeming By-Law

Proposed Combined area of lots being deemed:

Proposed Development Type (example: Res/Com/Ind):

Site Servicing (Check off below):

Municipal Water

Sanitary Sewer

Private Septic

Private Well

Storm Sewer

Communal Septic

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## Submission Requirements:

Must Be Submitted with Application.

### Application Type:

- Part Lot Control
- Deeming By-law

### Submission Requirements:

- 1 copy of Reference Plan
- 1 Registered Plan, all applicable lots to be highlighted in colour.
- A detailed description of the proposal (Letter Format)
- Surveyor's Certificate with all lots listed
- Completed application form
- Applicable fee
- PDF vector based plans/documents

### Notes:

- Please refer to drawing requirements.
- The 'Site Statistics' table must be completed. Applications that state: "See Drawings" will not be accepted.
- Colour renderings of site plans and drawings will be required at all public meetings.
- If you have any questions regarding this application form, please contact Development Services at: (905) 475-4861.