



## BY-LAW 2026-85

Being a by-law to appoint a Municipal Election Joint Compliance Audit Committee  
for The Corporation of the City of Markham for the 2026-2030 Term

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Whereas Section 88.37 of the *Municipal Elections Act, 1996* requires municipalities to appoint compliance audit committees with a minimum of three (3) members to deal with matters regarding election campaign finances before October 1 in an election year; and,

Whereas the Cities of Markham, Richmond Hill and Vaughan; the Towns of Aurora, East Gwillimbury, Georgina, Newmarket and Whitchurch-Stouffville; and the Township of King (collectively the “participating municipalities”), have collaborated on the recruitment of a roster of individuals, to be known as the Joint Compliance Audit Committee Roster, from which the local municipalities will appoint Compliance Audit Committees as necessary;

Now therefore the Council of The Corporation of the City of Markham enacts as follows:

1. That a Municipal Election Joint Compliance Audit Committee (“the Committee”) is hereby established to deal with the matters provided for in Section 88 of the *Municipal Elections Act, 1996*.
2. That the Committee shall consist of the following individuals, at least three (3) of whom shall be selected to deal with each compliance audit request:
  - Terrence James (Terry) Alderson
  - Kalli Chapman
  - Ron Colucci
  - Andrea Coyne
  - Jodi Feldman
  - Robert Freedman
  - Mark Gannage
  - Kelly Gravelle
  - Jacqueline Masaba
  - Katie Paulino
  - Anxhela (Angela) Peco
  - Joel Stapley
3. That the business of the Committee be conducted in accordance with the Terms of Reference set out in Schedule “A” attached hereto, which shall form part of this By-law.
4. That this By-law shall come into force and take effect on November 15, 2026.

Read a first, second, and third time and passed on June 26, 2026.

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KIMBERLEY KITTINGHAM  
CITY CLERK

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FRANK SCARPITTI  
MAYOR

Schedule "A" to By-law 2026-85  
**Joint Compliance Audit Committee**  
**Terms of Reference**  
**(2026 to 2030)**

**Establishment**

The Joint Compliance Audit Committee is established by the Cities of Markham, Richmond Hill, and Vaughan; the Towns of Aurora, East Gwillimbury, Georgina, Newmarket, and Whitchurch-Stouffville; and the Township of King (collectively the "participating municipalities"), pursuant to the requirements of section 88.37 of the *Municipal Elections Act, 1996*, S.O. 1996, c.32, as amended, ("the "Municipal Elections Act")

**Mandate**

The powers and functions of the Committee are set out in Section 88.33 to 88.36 of the Municipal Elections Act. The powers and functions are generally described as:

Within 30 days of receipt of an application requesting a compliance audit, the Committee shall consider the compliance audit application and decide whether it should be granted or rejected;

If the application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances;

The Committee shall consider the auditor's report within 30 days of receipt and, if the report indicates that there is an apparent contravention, shall decide whether legal proceedings should be commenced; and,

Within 30 days after receipt of a report from any participating municipality's Clerk of any apparent over-contributions to candidates or third-parties ("report of the Clerk"), the Committee shall consider the report of the Clerk and decide whether legal proceedings should be commenced.

**Composition**

Collectively a total roster of twelve (12) committee members shall be appointed by the participating municipalities.

When a participating municipality receives either a compliance audit request or a report of the Clerk, the Clerk of the applicable municipality shall, within 10 days, contact the roster of committee members and arrange for a minimum of three (3), and not more than seven (7), committee members to sit as the Compliance Audit Committee for the purpose of considering the compliance audit request or report of the Clerk. The selected Members sitting as a Compliance Audit Committee shall be required to participate in all meetings and any other proceedings pertaining to the request(s) or report of the Clerk.

**Term**

The term of the Committee is the same as the term of office of Council.

**Chair**

The committee members sitting as the Compliance Audit Committee for a particular compliance audit request or report of the Clerk shall select one of its Members to act as a Chair at the first meeting.

**Proposed Meeting Schedule**

The Committee shall meet only when required. The appropriate participating municipality's Clerk will schedule meetings in consultation with the selected members. Additional meetings may be scheduled as required to conduct training, to consider auditor's reports, to receive legal advice, or to provide direction to legal counsel and/or prosecutors.

**Staffing and Funding**

Staff from the applicable participating municipality shall provide administrative support to the Committee. The participating municipality requiring the services of the Committee shall be responsible for all associated expenses.

## **Records**

The records of Committee meetings shall be retained and preserved by the participating municipality requesting the service of the Committee in accordance with that municipality's Records Retention rules.

## **Meetings**

Meetings of the Committee shall be conducted in accordance with the rules of procedures that are established jointly by the Clerks of the participating municipalities. Meetings may be held in person, electronically, or by a combination of in person and electronic participation.

## **Remuneration**

\$450 - Retainer fee (includes compensation for review of any background materials).

\$400 - Per Diem rate, plus mileage at current Canada Revenue Agency per kilometre rate (when in-person attendance is required).

\$400 (includes mileage) - attendance at a mandatory training session

## **Membership Selection**

All Committee applicants will be required to complete an application form outlining their qualifications and experience.

The Clerk, or their designate, from each participating municipality will serve on the Selection Committee to review the qualifications and experience of the applicants. The Selection Committee shall prepare a roster for appointment according to the process approved by the Councils of the participating municipalities.

## **Membership Selection Criteria**

The following skills and experience will be used by the Selection Committee to determine suitability for appointment to the Committee:

- Demonstrated knowledge and understanding of municipal election campaign financing rules;
- Proven analytical and decision-making skills;
- Experience working on committees, task forces or similar settings;
- Demonstrated knowledge of quasi-judicial proceedings;
- Availability and willingness to attend meetings; and
- Excellent oral and written communication skills.

The following persons are not eligible for appointment or to serve on the Committee:

- Employees of any of the participating municipalities;
- Members of Council or Members of Local Boards of any of the participating municipalities;
- Council candidates for the 2026 Municipal Election or any by-election(s) held during the term of office; or
- Any persons who are Registered Third Parties in any of the participating municipalities.