Ontario

Ministry of Municipal Affairs and Housing

# Financial Statement – Auditor's Report Candidate – Form 4

*Municipal Elections Act, 1996* (Section 88.25)

## Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

| | YYYY | MM | DD | | YYYY | MM | DD |
|---|---|---|---|---|---|---|---|
| **For the campaign period from (day clerk received nomination)** | 2022 | 06 | 17 | **to** | 2023 | 01 | 03 |

[X] Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

[ ] Supplementary filing reflecting finances from start of campaign to end of extended campaign period

## Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

| Last Name or Single Name | Given Name(s) |
|---|---|
| Keyes | Andrew |
| **Office for Which the Candidate Sought Election** | **Ward Name or Number (if any)** |
| Ward Councillor | Ward 5 |

Municipality
City of Markham

| Spending Limit | | Contribution Limit |
|---|---|---|
| General | Parties and Other Expressions of Appreciation | Contributions from Candidate and Spouse |
| $ 24,554.25 | $ 2,455.43 | $ 9,601.00 |

[ ] I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

## Box B: Declaration

I, Andrew Keyes, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

DocuSigned by:
198D9CAA0814405...

Signature of Candidate

2023/03/28
Date (yyyy/mm/dd)

| Date Filed (yyyy/mm/dd) | Time Filed | Initial of Candidate or Agent (if filed in person) | Signature of Clerk or Designate |
|---|---|---|---|
| 2023/03/28 | 2:18 PM | | DocuSigned by: 75ECB640F5734D0... |

  

## Box C: Statement of Campaign Income and Expenses

### LOAN

| Name of bank or recognized lending institution | Amount borrowed |
|---|---|
| TD Bank | $ 0 |

### INCOME

| | | |
|---|---|---|
| Total amount of all contributions (from line 1A in Schedule 1) | + | $ 27,463.00 |
| Revenue from items $25 or less | + | $ 0 |
| Sign deposit refund | + | $ 0 |
| Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2) | + | $ 0 |
| Interest earned by campaign bank account | + | $ 0 |
| Other (provide full details) | | |
| 1. | + | $ |
| 2. | + | $ |
| 3. | + | $ |
| 4. | + | $ |
| 5. | + | $ |
| 6. | + | $ |
| **Total Campaign Income (Do not include loan)** | = | $ **27,463.00** C1 |

### EXPENSES (Note: Include the value of contributions of goods and services)

**1. Expenses subject to general spending limit**

| | | |
|---|---|---|
| Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1) | + | $ 918.00 |
| Advertising | + | $ 5,611.00 |
| Brochures/flyers | + | $ 8,644.23 |
| Signs (including sign deposit) | + | $ 4,216.48 |
| Meetings hosted | + | $ 0 |
| Office expenses incurred until voting day | + | $ 0 |
| Phone and/or internet expenses incurred until voting day | + | $ 661.62 |
| Salaries, benefits, honoraria, professional fees incurred until voting day | + | $ 2,260.00 |
| Bank charges incurred until voting day | + | $ 37.48 |
| Interest charged on loan until voting day | + | $ 0 |
| Other (provide full details) | | |
| 1. PayPal Transaction Fees | + | $ 26.45 |
| 2. Campaign Team Food | + | $ 356.29 |
| 3. Markham Candidate Registration Fee | + | $ 100.00 |
| 4. | + | $ |
| 5. | + | $ |
| 6. | + | $ |
| **Total Expenses subject to general spending limit** | = | $ **22,831.55** C2 |

**2. Expenses subject to spending limit for parties and other expressions of appreciation**

| | | |
|---|---|---|
| 1. NA | + | $ 0 |

| | | |
|---|---|---|
| 2. | + $ | |
| 3. | + $ | |
| 4. | + $ | |
| 5. | + $ | |
| **Total Expenses subject to spending limit for parties and other expressions of appreciation** | = $ **0** | **C3** |

**3. Expenses not subject to spending limits**

| | | |
|---|---|---|
| Accounting and audit | + $ 2,486.00 | |
| Cost of fundraising events/activities (list details in Part IV of Schedule 2) | + $ 0 | |
| Office expenses incurred after voting day | + $ 0 | |
| Phone and/or internet expenses incurred after voting day | + $ 0 | |
| Salaries, benefits, honoraria, professional fees incurred after voting day | + $ 0 | |
| Bank charges incurred after voting day | + $ 39.75 | |
| Interest charged on loan after voting day | + $ 0 | |
| Expenses related to recount | + $ 0 | |
| Expenses related to controverted election | + $ 0 | |
| Expenses related to compliance audit | + $ 0 | |
| Expenses related to candidate's disability (provide full details) | | |
| 1. | + $ | |
| 2. | + $ | |
| 3. | + $ | |
| 4. | + $ | |
| 5. | + $ | |
| Other (provide full details) | | |
| 1. | + $ | |
| 2. | + $ | |
| 3. | + $ | |
| 4. | + $ | |
| 5. | + $ | |
| **Total Expenses not subject to spending limits** | = $ **2,525.75** | **C4** |

**Total Campaign Expenses (C2 + C3 + C4)** = $ **25,357.30** **C5**

## Box D: Calculation of Surplus or Deficit

| | | | |
|---|---|---|---|
| Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5) | + $ 2,105.70 | | **D1** |
| If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign – | $ 0 | | |
| Surplus (or deficit) for the campaign | | = $ **2,105.70** | **D2** |

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

## Schedule 1 – Contributions

### Part I – Summary of Contributions

| | | |
|---|---|---|
| Contributions in money from candidate and spouse | + | $ 0 |
| Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2) | + | $ 918.00 |
| Total value of contributions not exceeding $100 per contributor<br>• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is $100 or less (do not include contributions from candidate or spouse). + | | $ 995.00 |
| Total value of contributions exceeding $100 per contributor (from line 1B; list details in Table 3 and Table 4)<br>• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds $100 (do not include contributions from candidate or spouse). + | | $ 25,550.00 |
| **Less:** Ineligible contributions paid or payable to the contributor | – | $ 0 |
| Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding $25 – | | $ 0 |
| **Total Amount of Contributions (record under Income in Box C)** | = | $ **27,463.00** **1A** |

### Part II – Contributions from candidate or spouse

**Table 1: Contributions in goods or services**

| Description of Goods or Services | Date Received (yyyy/mm/dd) | Value ($) |
|---|---|---|
| NA | | |
| | | |
| | | |
| | | |
| | | |
| | **Total** | **0** |

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: Value must be recorded as a contribution from the candidate and as an expense.)**

| Description | Date Acquired (yyyy/mm/dd) | Supplier | Quantity | Current Market Value ($) |
|---|---|---|---|---|
| Election Signs - 100 Lawn + 40 Arterial | 2022/09/01 | Keyes | 140 | 918.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | **Total** | **918.00** |

☐ Additional information is listed on separate supplementary attachment, if completed manually.

### Part III – Contributions exceeding $100 per contributor – individuals other than candidate or spouse

**Table 3: Monetary contributions from individuals other than candidate or spouse**

| Name | Full Address | Date Received (yyyy/mm/dd) | Amount Received ($) | Amount Returned to Contributor or Paid to Clerk ($) |
|---|---|---|---|---|
| See attachment | | | 25,550.00 | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | 25,550.00 | |

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse (Note: Must also be recorded as Expenses in Box C.)**

| Name | Full Address | Description of Goods or Services | Date Received (yyyy/mm/dd) | Value ($) |
|---|---|---|---|---|
| NA | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | Total | 0 |

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding $100 per contributor**
**(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)** $ 25,550.00 1B

## Schedule 2 – Fundraising Events and Activities

**Complete a separate schedule for each event or activity held.** ☐ Additional schedule(s) attached, if completed manually.

**Fundraising Event/Activity 1**

Description of fundraising event/activity NA

Date of event/activity (yyyy/mm/dd) ______

### Part I – Ticket revenue

Admission charge (per person) $ ______ **2A**

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x ______ **2B**

**Total Part I (2A X 2B) (include in Part I of Schedule 1)** = $ ______

### Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1. ______ + $ ______
2. ______ + $ ______
3. ______ + $ ______
4. ______ + $ ______
5. ______ + $ ______

**Total Part II (include in Part I of Schedule 1)** = $ ______

### Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of $25 or less; goods or services sold for $25 or less)

1. ______ + $ ______
2. ______ + $ ______
3. ______ + $ ______
4. ______ + $ ______
5. ______ + $ ______

**Total Part III (include under Income in Box C)** = $ ______

### Part IV – Expenses related to fundraising event or activity

Provide details

1. ______ + $ ______
2. ______ + $ ______
3. ______ + $ ______
4. ______ + $ ______
5. ______ + $ ______

**Total Part IV Expenses (include under Expenses in Box C)** = $ ______

## **Auditor's Report** – *Municipal Elections Act, 1996* (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report.

Professional Designation of Auditor

Chartered Professional Accounatnt

| Municipality | Date (yyyy/mm/dd) |
|---|---|
| Markham | 2023/03/28 |

**Contact Information**

| Last Name or Single Name | Given Name(s) | Licence Number |
|---|---|---|
| Hurmizi | Sam | 1-6359 |

Address

| Suite/Unit Number | Street Number | Street Name |
|---|---|---|
| 309 | 18 | Crown Steele Drive |

| Municipality | Province | Postal Code |
|---|---|---|
| Markham | ON | L3R 9X8 |

| Telephone Number | Email Address |
|---|---|
| 905-944-0444 | samh@smca.ca |

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

[X] Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

DocuSigned by:

198D9CAA0814405...

# Contributions Exceeding $100 per Contributor

Use this spreadsheet to record the name and address of every person who donated **over $100** ($100.01 to $1,200) to your election campaign.
Add rows as needed, but don't alter the format of this sheet.

By law, candidates and third party advertisers have to disclose this information in their post-election campaign financial statement(s), which are to be filed with the City Clerk by **Friday, March 31, 2022 at 2:00 PM**. Financial statements are public records and are viewable at the City Clerk's Office and on Elections Markham's website for two regular municipal election cycles.

**Candidate or Third Party Advertise Andrew Keyes**

| Contributor's Last Name | Contributor's First Name | Full Address | City / Town | Postal Code | Date Received (yyyy/mm/dd) | Amount Received ($) |
|---|---|---|---|---|---|---|
| Wootton | Edith | 2 Sandpiper Key Way | Markham | L6E 1B4 | 9/19/2022 | 200 |
| Williams | John | 14 Sandpiper Key Way | Markham | L6E 1B4 | 10/17/2022 | 250 |
| Akbar | Huss | 57 Offord Crescent | Aurora | L4G 0K5 | 9/25/2022 | 300 |
| Khadem-Sameni | Reza | 151 Queen Filomena Ave | Maple | L6A 0J1 | 9/20/2022 | 1000 |
| Reisman | Michael | 414 Apple Blossom Dr | Thornhill | L4J 9K7 | 9/12/2022 | 1000 |
| Dhindsa | Kamaldeep | 5 Herringbone Cres | Brampton | L6P 4B9 | 9/1/2022 | 1200 |
| Jandu | Avtar | 19 Sprucelands Ave | Brampton | L6R 1M5 | 9/3/2022 | 1200 |
| Agar | Najmus | 707-9700 Ninth Line | Markham | L6B 1R7 | 9/1/2022 | 1200 |
| Anandappa | Roshan | 672 Esprit Cres | Mississauga | L5R 3B9 | 9/1/2022 | 1200 |
| Baird | James | 7 Kirsten Dr | Guelph | N1E 3Z9 | 10/6/2022 | 1200 |
| Bal | Harpreet | 699 Esprit Cres | Mississauga | L5R 3C1 | 9/1/2022 | 1200 |
| Belanger | Daniel | 94 Burndale Ave | Toronto | M2N 1S7 | 9/21/2022 | 1200 |
| Cavalheiro | Claire | 656 Euclid Ave | Toronto | M6G 2T7 | 10/6/2022 | 1200 |
| Chauhan | Lilly | 18 Imperial Lakes | Brampton | L6P 2V3 | 8/31/2022 | 1200 |
| Chauhan | Vijay | 18 Imperial Lakes | Brampton | L6P 2V3 | 8/31/2022 | 1200 |
| Chauhan | Vikas | 18 Imperial Lakes | Brampton | L6P 2V3 | 8/31/2022 | 1200 |
| Gutierrez | Mayamerica | 18 Imperial Lakes | Brampton | L6P 2V3 | 8/31/2022 | 1200 |
| Jaswal | Surinder | 3698 Ellengale Dr | Mississauga | L5C 1Z7 | 9/1/2022 | 1200 |
| O'Hanlon | Christopher | 6077 Hillsdale Dr | Stouffville | L4A 3B7 | 9/14/2022 | 1200 |
| Parmar | Jaspreet | 34 Overtree Lane | Brampton | L6S 6H8 | 9/1/2022 | 1200 |
| Sahota | Manjinder | 672 Esprit Cres | Mississauga | L5R 3B9 | 9/1/2022 | 1200 |
| Harry | Christiana | 23 Treeline Blvd | Brampton | L6P 1C6 | 9/1/2022 | 1200 |
| Saqib | Sakina | 707-9700 Ninth Line | Markham | L6B 1R7 | 9/1/2022 | 1200 |
| Taurasi | Dino | 48 Puccini Dr | Richmond Hill | L4E 2Y6 | 9/13/2022 | 1200 |
| | | | | | **Total** | **$ 25,550.00** |

*SHCPA Professional Corporation*
*18-309 Crown Steel Drive*
*Markham ON, L3R 9X8*

*Tel: (905) 944-0444*
*Fax: (905) 489-2770*
*www.smca.ca*

### *INDEPENDENT AUDITOR'S REPORT*

## *PURSUANT TO SECTION 88.25 OF THE MUNICIPAL ELECTIONS ACT, 1996*

*To City Clerk and Returning Officer, City of Markham*

### Qualified Opinion

I have audited the Financial Statement- (Form 4) of Andrew Keyes, Candidate, for the campaign period from June 17, 2022, to January 3, 2023, relating to the election held on October 24, 2022, including Box C: Statement of Campaign Income & Expense and Box D: Calculation of Surplus or Deficit. The financial information has been prepared by Andrew Keyes, the candidate, based on the financial reporting provisions of Section 88.22 of the Municipal Elections Act, 1996.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself as to the records as described in the Basis of Qualified Opinion paragraph, these accompanying financial statements present fairly, in all material respects, the income and expenses of the campaign period from June 17, 2022, to January 3, 2023, and the calculation of surplus or deficit in accordance with the accounting treatment described by the section 88.22 of Municipal Elections Act 1996.

### Basis for Qualified Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. I am independent of the campaign in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements.I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, my verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of Andrew Keyes, candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and I was not able to determine whether any adjustments might be necessary to income and expenses, and surplus/deficit

**Basis of Accounting**

Without modifying our qualified opinion, I draw attention to the fact that the financial statement is prepared to assist the candidate to meet the requirements of the Municipal Elections Act, 1996, and as a result, the financial statement may not be suitable for another purpose.

**Responsibilities of Candidate and Those Charged with Governance for the Financial Statements**

The Candidate is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of section 88.25 of the Municipal Elections Act, 1996 and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- I also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Markham, Ontario

March 28, 2023

SHCPA Professional Corporation

*Authorized to practice public accounting by*
*The Chartered Public Accountants of Ontario*