



## By-Law 2025- 127

### A BY-LAW TO DELEGATE THE AUTHORITY FOR ESTABLISHING OR AMENDING RETENTION PERIODS TO THE MUNICIPAL CLERK

1. That By-law 2017-151, being a By-law to establish schedules of retention periods for records of the Municipality of the City of Markham, be amended; and further,
2. That the City Clerk administer the By-law and establish and amend any additional practices, policies and procedures necessary to implement this By-law as the Clerk deems necessary, without amendments to the By-law. The Clerk is hereby delegated the authority to establish, amend and maintain the municipality's retention schedule.

Read a first, second, and third time and passed on December 16, 2025.

Kimberley Kitteringham

City Clerk

Frank Scarpitti

Mayor