



# Authorization to Access Permit Documents

For Building Standards Issued Permit Records

A. Property Information			
Property Address		Unit number	Lot/con.
Municipality MARKHAM	Postal Code		
B. Registered Property Owner (or Company Representative with Signing Authority)			
Last name	First name	Corporation or partnership	
Street address		Unit number	
Municipality	Postal code	Province	E-mail
Telephone number		Cell number	
C. Party to be Authorized			
Last name	First name	Corporation or partnership	
Street address		Unit number	
Municipality	Postal code	Province	E-mail
Telephone number		Cell number	
D. Declaration of Registered Property Owner			
<p>I _____, the  Name of Registered Property Owner (please print)</p> <p>Registered Property Owner(s) of the above property hereby authorize the City of Markham to release drawings/plans of the property to the party stated in Section C of this form.</p> <p>_____ Date _____ Signature of Registered Property Owner</p>			

### Notes:

1. Documents in a file that has a status of application are not approved and are not available for viewing / reproduction.
2. Surveys can be viewed only. Copies cannot be made at the Building Counter, however, a request for copy can be made through the Clerks Department using a Freedom of Information request.

Personal information contained in this form is collected under the authority of Subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*.